

BOCC CONTRACT APPROVAL FORM	(Contract Management Use only) CONTRACT TRACKING NO.
	CM2891-A1
GENERAL INFORMATION Requesting Department County Manager	
Contact Person: Marshall Eyerman	
Telephone: (904) 530-6011         Fax: ()         Email: meyerman(	@nassaucountyfl.com
CONTRACTOR INFORMATION Name: DAWSON ASSOCIATES, LLC	
Address: 20 Town Way, Scituate, MA 02066	
City	State Zip
Contractor's Administrator Name: Jeff Dawson Tit	le:
Telephone: (781) <u>544-2080</u> Fax: () Email: <u>jdawson@e</u>	dawson-associates.com
IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NA Authorized Signatory Name: Jeff Dawson Authorized Signatory Email: jdawson@dawson-associates.com CONTRACT INFORMATION Contract Name: Beach Signing Agreement	AME AND EMAIL ADDRESS)
Description: Professional services for beach signage	
GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LC	
Terms: Payment Period: Amount period: Amount period:	51 Tenlou
Total Amount of Contract: <u>NTE \$50,000</u> APPROXIMATE IF NECESSARY	
Source of Funds: <u>137-523-552-531000</u> Termination/Cancellatio Authorized Signatory: <u>Taco E. Pope, AICP, County Manager</u> IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF	n: BOCC
Contract Dates: From: January 21, 2021 to: September 20, 20	21
Status:NewRenewX_Amend#WA/Task Orde	r
How Procured:Sole SourceSingle SourceITBRFPRF	Q Coop. Other
If Processing an Amendment:         Contract #: CM2891         Increased Amount of Existing Contract:         New Contract Dates: 9/21/21         to       9/20/22         Total or Amendment	No increase

## Continued on next page

Complete and attach before sena	ling contract for final signature	
Requirement	Description	Certified Complete By
Contract, Exhibits andAppendices	<ol> <li>The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and</li> <li>All such documents have been read and agreed to in their entirety by originating department and any faculty and staff members who have obligations under this contract.</li> </ol>	ME
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	ME
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	
Competition/Conflicts and Existing Contracts/ Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	ME
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	Defer to CA
Term of Contract	Start and end dates of contract are included. Any renewals are included.	ME
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	
Insurance	Risk manager X has or will approve insurance clauses. Levels confirmed ins requirements	ME
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	Defer to CA
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	n/a
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	Defer to CA

# APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1.	Taco E. Pope, AICP	9/17/2021	OMB
	Department Head Signature**	Date	Submitting Department
2.	Marshall Eyerman	9/18/2021	137-523-552-531000
	Procurement	Date	Funding Source/Acct #**
3.	Megan Dield	9/20/2021	
	Office of Management & Budget	Date	
4.	Michael S. Mullin	9/20/2021	
	County Attorney/Contract Management	Date	
	COUNTY MANAG	ER – FINAL SIGN	ATURE APPROVAL
5.	Taco E. Popey AICP	9/20/2021	
	County Manager	Date	
		MENT HEAD SIGNING	THIS DOCUMENT DR TO SUBMITTING THIS FORM.

## **RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION**

Contract Tracking No. CM2891-A1

### AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE CONTRACT FOR NASSAU COUNTY, FLORIDA

20 this \_\_\_\_\_ day of THIS AMENDMENT entered into September , 2021 by and between the BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, political a subdivision of the State of Florida, (hereinafter referred to as "County") and DAWSON ASSOCIATES, LLC, 20 Town Way, Scituate, MA 02066, (hereinafter referred to as "Consultant").

WHEREAS, the parties entered into an Agreement dated January 21, 2021; and

WHEREAS, the Agreement provided for an initial term of eight (8) months beginning January 21, 2021 and ending September 20, 2021, with an option to extend upon mutual agreement of the parties; and

WHEREAS, the parties desire to extend the term of the Agreement for an additional one (1) year period beginning September 21, 2021 and ending September 20, 2022.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with the terms of the Agreement, the term of the Agreement is hereby extended for a one

1

(1) year period beginning September 21, 2021 and ending September 20, 2022.

 All other provisions of said Agreement not in conflict with this Agreement shall remain in full force and effect.

> BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA

> > 9/20/2021

Taco E. Pope, AICP, COUNTY MANAGER Its: Designee

#### DAWSON ASSOCIATES, LLC

/sou	
ed Name:	Jeff Dawson
wner Princ	ipal-in-charge
9/20/2021	
	wner Princ

# DocuSign

#### **Certificate Of Completion**

Envelope Id: A772F708C0CC410AB4EFE35C789E4598 Subject: Please DocuSign: CM2891-A1.pdf Source Envelope: Document Pages: 4 Signatures: 7 Certificate Pages: 6 Initials: 0 AutoNav: Enabled EnvelopeId Stamping: Enabled Time Zone: (UTC-05:00) Eastern Time (US & Canada)

#### **Record Tracking**

Status: Original 9/17/2021 8:54:31 PM

#### Signer Events

Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Marshall Eyerman MEyerman@nassaucountyfl.com Assistant County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Megan Diehl mdiehl@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Michael S. Mullin mmullin@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign Holder: Amber Carter acarter@nassaucountyfl.com

#### Signature

Two E. Popy AICP

Signature Adoption: Pre-selected Style Using IP Address: 174.212.37.101 Signed using mobile

Marshall Eyerman

Signature Adoption: Pre-selected Style Using IP Address: 23.119.39.200 Signed using mobile

## Megan Dielel

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Michael S. Mullin

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Status: Completed

Envelope Originator: Amber Carter acarter@nassaucountyfl.com IP Address: 50.238.237.26

Location: DocuSign

#### Timestamp

Sent: 9/17/2021 9:00:14 PM Viewed: 9/17/2021 9:26:12 PM Signed: 9/17/2021 9:27:07 PM

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Sent: 9/20/2021 1:09:34 PM Viewed: 9/20/2021 1:22:43 PM Signed: 9/20/2021 1:22:49 PM

Signer Events	Signature	Timestamp
Taco E. Pope, AICP	T E P ISP	Sent: 9/20/2021 1:22:53 PM
pope@nassaucountyfl.com	Taco E. Popey AICP	Viewed: 9/20/2021 1:28:00 PM
County Manager		Signed: 9/20/2021 1:28:07 PM
Nassau County BOCC	Signature Adoption: Pre-selected Style	
ecurity Level: Email, Account Authentication None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Jeff Dawson		Sent: 9/20/2021 1:28:09 PM
dawson@dawson-associates.com	Jeff Dawson	Viewed: 9/20/2021 5:54:41 PM
Security Level: Email, Account Authentication		Signed: 9/20/2021 5:58:11 PM
None)	Signature Adoption: Pre-selected Style Using IP Address: 73.61.124.203	
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Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
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Marshall Eyerman	COPIED	Sent: 9/20/2021 5:58:14 PM
MEyerman@nassaucountyfl.com	COFILD	
Assistant County Manager		
Nassau County BOCC		
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Electronic Record and Signature Disclosure

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From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows: To contact us by email send messages to: bsimmons@nassaucountyfl.com

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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